

**Minutes of the Regular Meeting of the Council of the
Village of Buena Vista
January 14, 2010**

PRESENT:

| | |
|----------------------|----------------|
| Mayor | Roni Goulet |
| Councillor | Stephen Hasiak |
| Councillor | Glen Knight |
| Councillor | Parker Neuls |
| Councillor | Hank Heerspink |
| Acting Administrator | Alana Hasiak |

CALL TO ORDER:

A quorum being present, Mayor Goulet called the meeting to order at 7:01 p.m.

1/10 Goulet: Appoint Alana Hasiak as Acting Town Administrator in order to take and produce Minutes of the regular meeting.

CARRIED

ADOPTION OF MINUTES:

2/10 Heerspink: That the Minutes of the December 10, 2009 meeting be adopted.

CARRIED

DELEGATIONS:

03/10 **Patti Strand**

Spoke to council re: clarification of office staff resignations.

Mayor Goulet addressed three issues with Ms. Strand:

1. Would Ms. Strand provide the combination for the Village safe?
Ms. Strand advised the combination portion of the safe was not required to open the safe, only the key was required.
2. Would Ms. Strand provide the main security code for the Village office?
Ms. Strand advised that she has no knowledge as to the main security code.
3. Addressed the payment of the second component of the Town Administrator's certification course. Ms. Strand advised that since the Village had already paid for the second component, as per her 2009 contract, that her intention is to attend and complete, and will not reimburse the Village for same.

04/10 **Bob & Gwen Friedrich**

107 Lakeview Crescent re: water damage to water meter and plumbing. Pictures of ice damage submitted. Problems were experienced in turning off water at the curb stop, Greg to inspect and change if necessary in the spring. Residents installed a new meter in 2009 and request a replacement meter at no cost, pending the results of investigation after spring melt. Council will readdress at that time.

05/10 **Tony Lovas**

Will form a citizen's committee in order to evaluate possible replacement of the boat launch, i.e., design, Government and Fisheries approvals, grants, etc.

BUSINESS ARISING FROM THE MINUTES:

06/10 **48 Valleyview Crescent**

Hasiak: Owner to be contacted and advised that setback does not meet by-law requirements. However, if civic address were to be revised to Lakeview Crescent, setback is within the requirements.

CARRIED

07/10 **Scotia Bank**

Goulet: Confirmation received via written correspondence that they will not be charging fees for automated bill payment services for the Village. Residents using this service to be advised of same.

CARRIED

08/10 **Letter to Jason McKenzie**

Heerspink: Letter has been sent to Jason McKenzie addressing snow removal on Village property.

09/10 **Second Street and Edgewood Access**

Heerspink: Issue to remain on pending list until the next regular council meeting.

CARRIED

CORRESPONDENCE-REQUIRING ACTION:

10/10 **Municipal Leadership Development Programs 2010 Modules**

Goulet: That we move decision on attendance to the pending list.

CARRIED

11/10 **MRIP PROGRAM**

Goulet: Set a meeting with Sherry Gabe re: possible partnership with Regina Beach.

CARRIED

- 12/10 **Frank Reid**
Goulet: That we advise Frank Reid that the solar aquatic program has been cancelled.
CARRIED
- 13/10 **Lumsden Beach/Buena Vista Dust Proofing**
Neuls: That we advise Ross Wilson, Councillor, Lumsden Beach that the Village agrees to dust proofing roads of both communities' roads at the same time as a cost-cutting measure. Greg if to contact Ross Wilson of Lumsden Beach.
CARRIED
- 14/10 **Highway 54/Buena Vista Entry**
Hasiak: That Greg contact Department of Highways and request additional clearing and sanding of turning lane off Highway 54 to the water tower when road and weather conditions warrant such action.
CARRIED

CORRESPONDENCE-INFORMATIONAL:

- 15/10 **SUMA Convention**
Roni Goulet to attend.
- 16/10 **SAMA**
Request to have Roni Goulet sit on committee.
- 17/10 **Record of Operation, December, 2009**
Heerspink: That the documentation be accepted and signed.
CARRIED
- 18/10 **Hertz Equipment Rental**
Receipt of invitation from Hertz offering rental discount.
- 19/10 **2010 Gravel Extraction Rates**
Acquire further information from Greg.
- 20/10 **Draft Alteration of Permit to Operate Waterworks**
Acquire further information from Sask Water.
- 21/10 **New Tribunal Guide**
More information is required.
- 22/10 **Sask. Lotteries Community Grant Program**
Application is being completed by Donna Hall.
- 23/10 **Blue Sky Management**
Heerspink to follow up and report.

FINANCIAL REPORTS:

24/10 **Bank Statements**

Neuls: That the Bank Statement be adopted.
CARRIED

25/10 **2-Year Financial Review**

Knight: That the Village contract Ed Senger to execute and compile a report setting out the actual financial status for the past 2-year period. Was financial review to include future projection? Knight advises it was not.

CARRIED

ACCOUNTS:

26/10 **Cheques**

Goulet: That a series of cheques be signed for payroll and bills.

CARRIED

27/10 **Accounts for Approval**

Hasiak: That the accounts as listed be paid.

CARRIED

COMMITTEE REPORTS:

28/10 **Parks and Recreation**

Submitted by Councillor Heerspink.

1. New Year's Eve dance was poorly attended for the second year in a row. It will not be scheduled in all likelihood for next year.
2. A day bus trip to Moose Jaw Casino and Spa is being planned for early March.
3. A skating party will be held in March and will be planned to suit the weather.

Neuls: That we accept the Parks and Recreation Report as submitted.

STAFF REPORT:

29/10 **Public Works Staff Clothing**

High-visibility vests have been purchased and are mandatory for all staff. Y-back vests are recommended for summer months.

Hard-toe work boots to become mandatory.

30/10 **Meter Reading**

Due to issues with snow and ice, Public Works staff has requested that the January reading of the water meters be dropped from the schedule, effective 2011.

Goulet: That we move this item to the pending list.

CARRIED

APPOINTMENTS:

31/10 Goulet: Appoint Daryl Boivin as Acting Town Administrator until such time as a permanent full-time Town Administrator is appointed. CARRIED

32/10 Goulet: Appoint Laurel Mihial as Assistant Acting Town Administrator until such time as a permanent full-time Assistant Town Administrator is appointed. CARRIED

STAFFING:

33/10 Heerspink: That we contract Janice Campbell to initiate and conduct a search to fill the position of Town Administrator. CARRIED

NEW BUSINESS:

34/10 **Waste Management Invoice of AMK**
Village is in receipt of invoice for informational purposes. Item relates to the IMUC Agreement

35/10 **Minutes and Agenda**
Heerspink: That we adopt the format of minutes and agendas as defined by the Department of Municipal Affairs. CARRIED

36/10 **Special Meeting**
Knight: That we hold a special meeting Thursday, January 21, 2010 to deal with outstanding issues. CARRIED

37/10 **Spring Newsletter**
Hasiak: That we move to pending list. CARRIED

38/10 **By-Laws/Website**
Knight: Hasiak to review existing by-laws and flag those that are outdated. To research actions required to have the by-laws on the Village website in a searchable manner for the residents of the Village. CARRIED

39/10 **Security Codes**
Knight: That we contact the security company and have new codes uploaded to the security package at the Village office. CARRIED

40/10 **Letter of Resignation**

Heerspink: That Council formally accept the letter of resignation dated December 29, 2009 by Anne Fink, as submitted.

CARRIED

41/10 **Letter of Resignation**

Heerspink: That Council formally accept the letter of resignation dated January 11, 2010 by Patti Strand, as submitted.

CARRIED

42/10 **Remuneration**

Knight: That approved wage rates for Public Works employees be accepted, with a boot allowance.

CARRIED

43/10 **Cam McGillivray**

Knight: That we accept the offer of Cam McGillivray to provide Occupational Health & Safety Training to Public Works employees, and provide competency proof and sign off at no charge to the Village.

CARRIED

ADJOURNMENT:

44/10 Goulet: That the meeting adjourn at 10:01 p.m.

CARRIED

Mayor Goulet

Acting Administrator Alana Hasiak